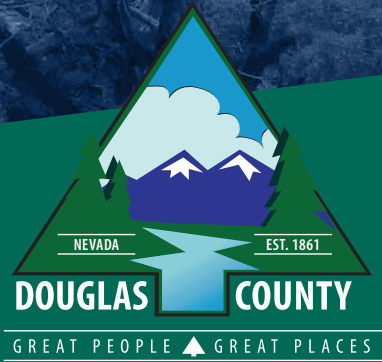


**SECOND QUARTER FY2021-22**



**Terri Willoughby**  
**Chief Financial Officer**

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Hours of Operation:  
Monday-Friday 8 a.m.—5p.m.

*The Finance Department's mission is to provide transparent financial services with integrity and accountability for our community.*

This summary is based on detailed information produced by the County's financial management system. If you would like additional information, or have any questions about the report, please call Terri Willoughby, Chief Financial Officer.

**Overview**

With the first six months of the year completed, we have an opportunity to look at trends based on historic performance at the same time frame in prior years. This report summarizes the County's overall financial position through December 31, 2021. Except as noted, revenue and expenditures are on target for the first six months of the year.

**Adjusted Budgets and Revenue Estimates**

Any budget augmentations approved by the Board of County Commissioners through December 31, 2021, have been included in the financial information presented.

**General Fund**

With 50% of the fiscal year completed, General Fund actual revenues are at 53% of estimates, and expenditures are at 42% of projections. The primary variance in revenues is due to greater than anticipated development revenues, short-term rental permits and fine revenues as well as franchise fee/utility operator fee revenues. The expenditure variance is predominantly due to salary savings across General Fund departments as well as long-term, ongoing projects and restricted account balances that have been budgeted but not completed. State Consolidated Tax revenues are also trending above projections, and staff will continue to monitor this revenue source, as it is an excellent economic indicator. Revenues are \$649,000 less than the prior year at the same time, while expenditures are roughly the same.

General Fund	Budget	As of 12/31/2021	% Completed
Revenues	\$51,402,347	\$27,278,867	53%
Expenditures	53,483,058	22,482,494	42%
Transfers (Net)	(6,523,426)	(5,026,989)	77%
Net Surplus (Deficit)	(8,604,137)	(230,616)	
<b>Unassigned Fund Balance, Start of Year</b>	<b>15,667,526</b>	<b>15,667,526</b>	
<b>Unassigned Fund Balance, Year to Date</b>	<b>\$7,063,389</b>	<b>\$15,436,910</b>	

	12/31/20	12/31/21	Variance	% Variance
Revenues	\$27,927,991	\$27,278,867	\$(649,124)	-2%
Expenditures	22,358,719	22,482,494	\$123,775	0.6%
Transfers (Net)	(1,852,015)	(5,026,989)	\$(3,174,974)	271%

<b>Total Full-Time Employees</b>	<b>473</b>
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# GENERAL FUND

## There can only be one General Fund.

The Douglas County General Fund accounts for all financial resources required to fund a variety of public services not accounted for in other funds, including but not limited to the following:

- Public Safety
- General Government
- Judicial
- Public Works
- Recreation

## Top Six Revenues

Douglas County's top six revenues account for over 90% of total General Fund revenues. By focusing on these, we can get an excellent understanding of the County's revenue position.

Overall, these key revenues are performing as projected based on revised estimates, payment schedules and past trends for the second quarter. Any significant variances are noted below.

General Fund Revenues	Budget	YTD Actual @ 12/31/21	% Received
Property Tax	\$25,659,000	\$16,960,172	66%
Consolidated Tax	14,077,588	4,626,937	33%
Franchise Fees/Utility Operator Fees	2,386,959	572,479	24%
Building/Engineering/Planning	2,807,764	1,564,863	56%
Gaming licenses/permits	552,747	361,921	65%
Fines & forfeitures	643,964	415,644	65%
VHR Permits & Fines	150,000	281,956	188%
Other	5,371,330	2,704,399	50%
<b>Total</b>	<b>51,649,352</b>	<b>27,488,372</b>	53%

**Consolidated Taxes:** As of December 31, 2021, 33% of the projected revenues were received, which is slightly more than received at the same time last year. Staff will be continuing to monitor receipts for a potential mid-year adjustment.

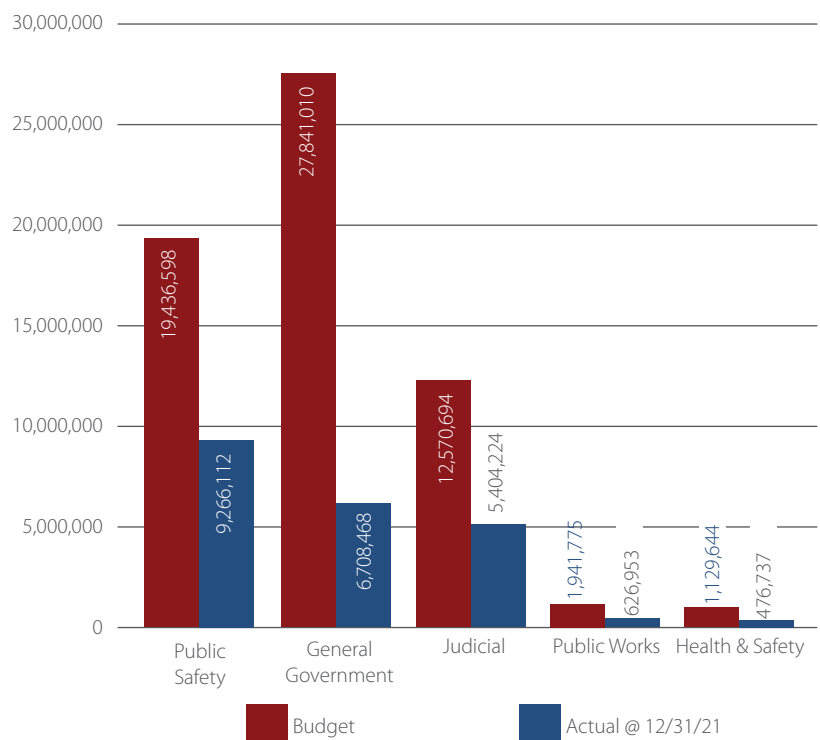
**Franchise Fees/Utility Operator Fees:** These fees result from utility and cable/internet provider agreements. As of December 31, 2021, 24% of the project revenues were received, which is slightly more than at the same time in the prior year.

**Building/Engineering/Planning Revenues:** As of December 31, 2021, 56% of the projected revenues were received. At the same time in the prior year, only 45% of the annual revenues had been received which points to a strong outlook for these revenue sources.

**Gaming Licenses/Permits:** These are licenses and permits based primarily on the number of gaming machines in County establishments and not related to actual gaming activities. As of December 31, 2021, 65% of the projected revenues were received, as compared to 40% in the prior year.

## General Fund Expenditures

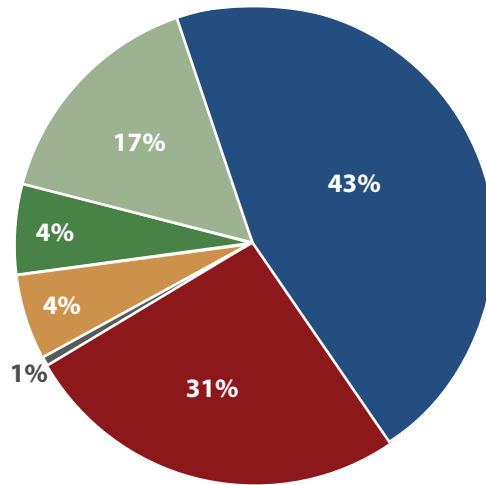
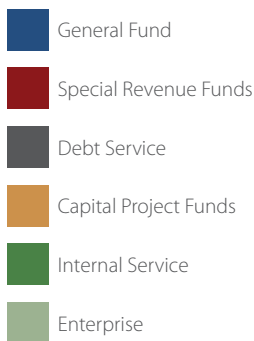
### Budget to Actual through 12/31/21



# FUND TYPES

## Expenditures by Fund Type

YTD @ 12/31/21



Major Fund Activity — Through December 31, 2019

## Special Revenue Funds

At this time, special revenue fund revenues and expenditures appear to be consistent with past trends and expectations.

### Room Tax Fund

Room Tax fund projects funded in Fiscal Year 2021-22 include improvements to the shooting range and fairgrounds.

Room Tax	Budget	As of 12/31/21	% Completed
Room Tax-Revenues Commercial	10,979,514	10,979,514	49%
Room Tax-Revenues VHR	3,419,887	3,419,887	48%
Tourism Surcharge	2,218,599	2,218,599	46%
Program Revenues	1,553,450	1,553,450	41%
Other Revenues	554,093	554,093	60%
<b>Total Revenue</b>	<b>18,725,543</b>	<b>18,725,543</b>	<b>48%</b>

Room Tax Expenditures	Budget	As of 12/31/21	% Completed
Room Tax Distributions	12,323,275	5,862,345	48%
Other Expenditures	7,969,462	2,720,526	34%
Total Expenditures	20,292,737	8,582,870	42%
Transfers (Net)	398,784	343,077	86%
<b>Net Surplus (Deficit)</b>	<b>(1,168,410)</b>	<b>748,387</b>	
<b>Balance, Start of Year</b>	<b>5,786,139</b>	<b>5,786,139</b>	
<b>Balance, Year to Date</b>	<b>\$6,184,923</b>	<b>\$6,129,216</b>	

## American Rescue Plan Act

President Joseph Biden signed the American Rescue Plan Act of 2021 (ARPA) into law in March 2021 which provided \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. This aid was designed to help turn the tide on the COVID pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Of the \$350 billion, Douglas County is expected to receive approximately \$9.5 million. Unlike the Coronavirus Aid, Relief and Economic Security Act (CARES Act) funding, which was distributed through the State of Nevada, ARPA funds will be distributed directly to Douglas County. The first installment of \$4,749,411.50 in ARPA funding was received in June 2021 and the second installment should be received in June 2022.

As of December 31, 2021, the County had spent \$15,931 of the first installment, primarily on COVID-19 prevention and mitigation at China Spring Youth Camp. Staff presented a plan to the Board of County Commissioners in February 2022 to utilize the revenue loss allocation, which allows the funds to be used for the provision of government services.

For more information, please email [AmericanRescuePlan@douglasnv.us](mailto:AmericanRescuePlan@douglasnv.us).



# AUDIT & UPDATES

The Douglas County Audit Committee plays a key role with respect to the integrity of the County's financial information, including the systems of internal controls, and the legal and ethical conduct of management employees.

## The Douglas County Audit Committee Finance Department Updates:

The Audit Committee met with the Board of County Commissioners in a special joint meeting on November 29, 2021, and heard presentations on the annual financial audit for Fiscal Year 2020-21 by the County's external auditors, Eide Bailly. Douglas County again received an unqualified, or clean audit opinion. Additionally, the County's internal auditors, Moss Adams presented an update on the internal audit program, and a modification to the Fiscal Year 2021-22 Internal Audit program was approved that substituted a review of County payroll processes for the previously approved Purchasing Card review. Additionally, the Audit Committee met on December 29, 2021, to review the County's Community Grant applications and process.

The next Audit Committee meeting is expected to be scheduled in March 2022. It will include both internal audit program presentations as well as report from Eide Bailly on the County's Federal Awards Reports in Accordance with the Uniform Guidance, also known as the Single Audit.

The Finance Department has begun the budget process and expects to hold the Tentative Budget Hearings in early April 2022.

### Audit Committee Members

Douglas County Commissioner  
Walt Nowosad

Chair David Maxwell

Teresa Rankin

Timothy McCoy

Mark Hart

### Reporting Fraud, Waste or Abuse

Douglas County provides a third-party reporting hotline to anonymously report any incidents of fraud, waste or abuse.

Call 833-430-0004 or email  
[reports@lighthouse-services.com](mailto:reports@lighthouse-services.com)

